



Acton-Boxborough Regional School District

Blanchard Memorial School
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Notice of Public Meeting

School Council Meeting

LOCATION: Blanchard Memorial School Library

DATE: **Tuesday, November 20, 2018**

TIME: 4:00 PM-5:30 PM

- I. Meeting called to order and attendance
- II. Read and approve minutes from 10/16/18
- III. Old business
 - School Committee presentation February 9
- IV. New business
 - School Improvement Plan goals
 - Reflect on how to track progress on 2018-2019 goals
 - Begin drafting goals for 2019-2020
- V. ADJOURNMENT OF MEETING (NOTE TIME):
- VI. Next Meeting: 1/15/19

Notes:

BE SURE TO INCLUDE/ATTACH MEETING MINUTES TO ALL AGENDAS FOR RECORD KEEPING PURPOSES

Meeting Dates:

Tuesday, October 16, 2018

Tuesday, November 20, 2018

Tuesday, January 15, 2019

Tuesday, February 26, 2019

Tuesday, March 26, 2019

Tuesday, April 23, 2019

Tuesday, May 21, 2019

Minutes from 10/16/18

- I. Opening
 - A. Attendees: Claudine Lesk, Marga Ingham, Lauren Grady, Megan Connor, Kerin Crockett, Alissa Weiss, Dana Labb, Leigh Whiting-Jones
 - B. Opening Responsive Classroom activity led by Marga - aligned with staff professional learning
- II. Review/approval of minutes
 - A. Minutes approved, one tweak to language about milk letter
- III. Old business
 - A. Community Coffee
 1. Addition of Cheerios as breakfast cereal choice
 2. Advertising - PTF has added a section to their website
 3. Next Community Coffee is at Peter Pan Center
 - B. Equity and Math Curriculum
 1. Many staff members have connected their goals to equity and engagement
- IV. New business
 - A. Welcome new member: Megan Connor, parent representative
 - B. Vote on roles
 1. Co-Chair: Kerin
 2. Secretary: Leigh, Marga as back up
 - C. Review BOY school-based budget
 1. Summary page: Look at trends - where are we pulling money from year over year?
 2. Dana will update SC as budget develops for 2019-2020 school year
 - a) Has historically underspent and had flexibility for large purchases as school needs arise (e.g. tot lot equipment)
 - (1) Spending more this year, meets every few months with Kathy Bower to review, compare to previous years' spending, and plan
 - b) New math program will be a significant purchase, so the plan is to spread it out over two budget cycles
 - D. Math pilots
 1. Staff, students, families will be surveyed throughout the year
 2. Are students using Dreambox at home? Yes!
 - a) Classroom teachers can share login info.
 - E. School Improvement Plan Presentation: mid-winter
 1. Combination of our progress toward SIP goals and future goals
 - F. Goals discussion
 1. We have strong goals that speak to our mission
 2. Time to reflect on progress vs. coming up with new ones

3. Future goals should be generated as a result of analysis of our progress
4. Teachers have made two-year professional practice/student learning goals based on current SIP goals and strategies
5. Staff/community input through voting on SIP goals?
 - a) Open SC meetings, communication, process
 - b) Presentation at staff meeting and community coffee mid-winter**
 - c) Frame it as building awareness, not adding to teachers' workload

G. Tracking progress of outcomes

1. How are we measuring outcomes and making adjustments to our strategies?
2. Goal 1: Students
 - a) SEL
 - (1) Build common language w/home around STARR values
 - (2) Share visuals of rules w/families
 - b) Curriculum
 - (1) Students are demonstrating 5Cs, generalizing strategies, showing perseverance, collaborative, creative thinking
 - (2) skills are building year over year
 - (3) Question for teachers: how has your instruction changed?
 - (a) teachers are responding to students' needs and tailoring instruction to be developmentally appropriate, culturally responsive, and inclusive
 - (b) discussion about Lauren and Kerin's experience changing lessons/units
 - (4) Maybe look again at number talk element of outcomes?
 - c) Culture & Climate
 - (1) possibly look at concrete outcomes e.g. morning meeting resources, books and use funds from school budget

V. Adjournment of meeting: 5:30 PM