



Acton-Boxborough Regional School District
Blanchard Memorial School
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Notice of Public Meeting

School Council Meeting

LOCATION: Blanchard Memorial School Library

DATE: **Tuesday, September 18, 2018**

TIME: 4:00 PM-5:30 PM

Minutes

- I. Attendees: Alissa Weiss, Lauren Grady, Kerin Crockett, Leigh Whiting-Jones, Dana Labb, Claudine Lesk
- II. Review/approval of minutes from April
 - A. reviewing student council
 - B. making fundraising more equitable for families
 1. auction structure is shifting to increase access
 - a) positive shift
 - b) last year attendance went up, highest fundraising total ever
 - C. culture goal - engaging more families
 - D. publication about what community coffees are
 - E. district wide professional development - how do people want to engage in schools?
 - F. administrators are working on engagement
 - G. equity around math curriculum
 - H. recap of school committee presentation
- III. Membership
 - A. Teachers - Marga, Lauren, Kerin
 - B. Parents - Alissa, Claudine and parent TBD
 1. PTF will conduct vote for open slot and possibly Claudine's spot
 2. Voting will take place before next meeting on 10/16
 - C. Community representatives - John, Mary
- IV. School Improvement Plan
 - A. Use these copies for the year's work
 - B. School committee presentation - Peter Light's approach - choose one thing to work on for the year and share about that
 - C. For next year
 1. scale down implementing new things, shift to monitoring
 2. curriculum, culture and climate
 3. maintain structure of goals tied to key stakeholders, "people forward" approach
 4. focus on outcomes

- V. School-based budget
 - A. Increased by about \$4,000 to account for increase in student population
 - B. Spending is about 60% of budget as of September
 - 1. curriculum program materials
 - 2. new classrooms
 - 3. bulk ordering supplies
 - C. Possibility of cycling through new furniture for old classrooms?
 - 1. End of year inventory and walk through by Dana
 - 2. Using some of budget - ask classroom teachers to determine need
- VI. Welcome and start of the year - how are things going?
 - A. Parents
 - 1. kindergarten milk letter went home with clear communication
 - 2. buying breakfast - kids buying without parents' permission
 - 3. unhealthy breakfast choices
 - a) some is subsidized, allergen free
 - B. Teachers
 - 1. breakfast in classroom - frequent buyers in fifth, designated breakfast table in classroom
 - 2. younger grades - it takes a long time for kids to eat, may be tricky when MTSS begins at 9:10 am. Breakfast ends after morning announcements.
- VII. Meeting adjourned at 4:55 pm.